

## **Montana Children's Trust Fund Board Meeting Minutes**

**February 1-2, 2017**

**2<sup>nd</sup> Floor Wilderness Conference Room  
2401 Colonial Drive, Helena, MT 59601**

**Wednesday, February 1, 2017**

**12:00 PM**

**MT CTF Voting Board members present:** Clementine Lindley (Chair), Leslie Caye (Vice-Chair), Patty Butler, Tracy Moseman

**Board members absent:** Kristina Davis, Joe Raffiani

**MT CTF Staff members present:** Melissa Lavinder (Recorder, Program Specialist/Technical Assistant), Jamey Petersen (Director), Peter Hanes (AmeriCorps VISTA)

**Guests present in Helena:** Katie Bevan, Kaci Gaub, Erna Granbois, Deb Halliday, Mike Halligan, Kelly Hart, Mark Kelley, Bart Klika (phone), Mick Leary, Rochelle Quist, AC Rothenbuecher, Robin Suzor, Vicki Turner

1. Community Partners Presentations (see [zipped file](#) for presentation materials)
  - Building stronger partnerships and lines of communication
    - Promising Pregnancy Care
    - Emergency Medical Services for Children
    - Trauma-Informed Care/Zero to Three/PURPLE
    - CTF Needs Assessment
    - Maternal, Infant, and Early Childhood Home Visiting
    - Tribal Nations Period of PURPLE Crying
    - Prevention Resource Center/Interagency Coordinating Council
    - Funders for Montana's Children and Collective Impact Initiative
    - Child & Family Services Division
2. No Public Comment
3. Meeting Adjourned at 4:38 PM
  - Clementine Lindley moved that the MT CTF Board adjourn. Unanimous oral vote. Motion adopted.

**Thursday, February 2<sup>nd</sup>, 2017**

**9:00 AM**

**MT CTF Voting Board members present:** Clementine Lindley (Chair), Leslie Caye (Vice-Chair), Patty Butler, Kristina Davis, Tracy Moseman, Joe Raffiani

**MT CTF Staff members present:** Melissa Lavinder (Recorder, Program Specialist/Technical Assistant), Jamey Petersen (Director), Peter Hanes (AmeriCorps VISTA)

**Guests present in Helena:** Vicki Turner

4. Review Rules/Bylaws
  - Decision to have the CTF Board members review the bylaws for any necessary revisions before the next board meeting
5. Elections
  - Patty Butler moved that the slate of officers remain Clementine Lindley as Chair and Leslie Caye as Vice Chair. Tracy Moseman seconded the motion.
    - No other nominations
    - No discussion
    - Unanimous Oral Vote. Motion adopted.
6. Review Minutes
  - Leslie Caye moved that the MT CTF Board approve the [May 3-4 minutes](#). Unanimous oral vote. Motion adopted. Tracy abstained.
  - Leslie Caye moved that the MT CTF Board approve the [August 22 minutes](#). Unanimous oral vote. Motion adopted. Tracy abstained.
7. Review Strategic Plan
  - Decision to review update on strategic plan at the next board meeting
  - Decision to update strategic plan after CAN Needs Assessment is complete
8. Budget 2017-2018
  - Discussion on correcting staff wages
  - Decision to review draft budget in Spring 2017
9. RFP/RFR Planning
  - Decision on RFP Process and future funding to be made at next board meeting
10. Update on Zero to Three Funds
  - Decision to review optional plans at next board meeting.
11. Update on CBCAP
  - See [Montana CBCAP 2015-2016 Report](#)

12. Discussion of presentations from partners Feb. 1, 2016

- See page one for details

13. Statewide Resource Fairs

- Decision to allow staff to move forward with statewide resource fairs

14. April Awareness Month and Year Round Awareness

- See [Montana CBCAP 2015-2016 Report](#), Section 9

15. Upcoming Travel

- CAN Conference, April 25-27, Helena
- CBCAP Annual Grantees Meeting in Washington, D.C. – Date TBD
- National Alliance of Children's Trust and Prevention Funds in Little Rock, AS – Date TBD

16. Set Next Meeting

- April 25, 2017 at Radisson Hotel in Helena

17. Agenda Items for Next Meeting

- Renewals
- Bylaws
- Strategic Plan
- Zero to Three Funds Plan
- Budget

18. No Public Comment

19. Meeting Adjourned at 2:07 PM

- Clementine Lindley moved that the MT CTF Board adjourn. Unanimous oral vote. Motion adopted.